

**Office of the Registrar  
The University of Georgia  
Pass/Fail Option Request  
For Fall 2011 Forward**

Name \_\_\_\_\_ School/College \_\_\_\_\_  
Last First MI

UGA ID \_\_\_\_\_ Major \_\_\_\_\_

**Regulations**

1. Undergraduate students who were classified as full-time during the preceding academic year and who maintain a cumulative GPA of 2.0 may select a maximum of three elective courses, with certain restrictions, to be taken on a Pass/Fail basis.
2. Students may take up to 3 courses on a Pass/Fail basis during their entire course of study. Courses offered only on a Pass/Fail basis shall not be included in the maximum number of elective courses which a student may take under these provisions.
3. Pass/Fail courses will appear on the transcript with a grade of "S" or "U". These grades do not count in the computation of the GPA. Only courses noted as "S" will receive credit.
4. Courses taken on a Pass/Fail basis are limited to those considered as general electives in the student's program. The Pass/Fail option may not be used for any courses used to satisfy core curriculum requirements or which satisfy institutional, college-wide, major, minor, emphasis or certificate program requirements.
5. A student must take a minimum of 12 additional hours (6 in summer) in graded (A – F) courses during the term in which he/she registers for a Pass/Fail course.
6. The student is expected to participate fully in the course and take all examinations as though enrolled on a regular basis.

**Procedures**

1. **Approval:** Once approved, the advisor will contact the Office of the Registrar during the registration period to exercise the Pass/Fail option.
2. **Registration:**
  - a. Students are subject to the same prerequisites and requirements for a Pass/Fail course as students enrolled in the course under the standard grading system.
  - b. Students may change the grading option for a course designated as Pass/Fail through the end of the drop/add period by contacting the Office of the Registrar. After such time, a student may not change his/her grading option or, under any circumstances, receive a letter grade for that course.
3. **Withdrawals:** Students enrolled in Pass/Fail courses cannot be withdrawn from the course after the midpoint of the academic term, except in those cases in which the student is doing satisfactory work and the withdrawal is recommended by the Associate Dean of Student Services because of emergency or health reasons.
4. **Academic Dismissal:** Pass/Fail courses will not be included in determining the course load required to avoid dismissal (the requirement that students carry a course load of 9 credit hours [6 in summer] in courses numbered 1000 or above that are graded A – F exclusively).
5. **Academic Honors:** Students who receive a "U" grade in a Pass/Fail option course are not eligible for Dean's List or Presidential Scholar honors during the associated academic term. Students who receive a grade of "U" in a Pass/Fail option course are not eligible to graduate as First Honor graduates.

I hereby request approval to enroll in the following course under the Pass/Fail option:  
Course(s): \_\_\_\_\_ Academic Term and Year: \_\_\_\_\_

Courses previously enrolled under the UGA Pass/Fail option (enter course ID and academic term):  
\_\_\_\_\_

I certify that I have read the above regulations and procedures:

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Approval:**  
Advisor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_