



The University of Georgia

University Council
Athens, Georgia 30602

November 30, 2009

UNIVERSITY CURRICULUM COMMITTEE – 2009-2010

Mr. David E. Shipley, Chair

Agricultural and Environmental Sciences - Dr. Timothy L. Foutz

Arts and Sciences - Dr. Roxanne Eberle (Arts)

Dr. Rodney Mauricio (Sciences)

Business - Dr. James S. Linck

Ecology - Dr. James W. Porter

Education - Dr. Yvette Q. Getch

Environment and Design - Mr. Scott S. Weinberg

Family and Consumer Sciences - Dr. Jan M. Hathcote

Forestry and Natural Resources - Dr. Sarah F. Covert

Journalism and Mass Communication - Dr. Wendy A. Macias

Law – No representative

Pharmacy - Dr. Keith N. Herist

Public and International Affairs - Dr. Anthony M. Bertelli

Public Health – Dr. Phaedra S. Corso

Social Work - Dr. Patricia M. Reeves

Veterinary Medicine - Dr. K. Paige Carmichael

Graduate School - Dr. Malcolm R. Adams

Undergraduate Student Representative – Cameron Secord

Graduate Student Representative – Robert Shostak

Dear Colleagues:

The attached proposal for an Academic Affairs Policy Statement No. 20, Joint Curricular Ventures, will be an agenda item for the December 4, 2009, Full University Curriculum Committee meeting.

The University recently entered into its first joint curricular venture, a joint degree program between the College of Veterinary Medicine and the University of Melbourne, Australia, to deliver a joint avian medicine master's degree. The University's participation in this joint venture requires compliance with both the following SACS policies

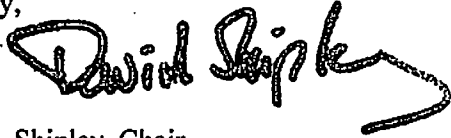
- Substantive Change notice;
- Joint Curricular Ventures.

The substantive change notice has been sent and the Office of Institutional Effectiveness is working closely with the College of Veterinary Medicine and other key UGA units to complete compliance with the Joint Curricular Venture Policy. This experience has made it clear to the Compliance Team that substantial advance planning is needed to meet the SACS requirements related to joint curricular ventures. The proposed policy is designed to assure that such advance planning takes place.

This policy is modeled after the recently approved substantive change policy. This is particularly important at a point in time when a number of UGA units are contemplating similar ventures.

Your approval of this policy is requested.

Sincerely,

A handwritten signature in black ink that reads "David Shipley". The signature is written in a cursive style with a long, sweeping tail that extends to the right.

David E. Shipley, Chair
University Curriculum Committee

cc: Dr. Arnett C. Mace, Jr.
Professor Jere W. Morehead

JOINT CURRICULAR VENTURE POLICY

Academic Affairs Policy Statement No. _____

1. Reference

Southern Association of Colleges and Schools (SACS), *Joint Curricular Ventures Involving Award of Credit by Member Institutions: Policy and Guidelines*, (December 2006).

2. Policy

The University of Georgia is responsible for complying with the SACS Joint Curricular Venture policy as a condition of its continued accreditation by SACS. This policy applies to affiliations, partnerships, technical assistance agreements, articulation agreements, cooperative agreements, consortial agreements, contracts, and memoranda of understanding established for credit-bearing and degree-granting joint curricular ventures with regionally-accredited, non-regionally-accredited, and international institutions or organizations. If the University of Georgia enters into a joint curricular venture, advance notification of SACS is required. In addition, the specific terms of an agreement with the other institution involved in the joint venture must meet the specific standards described in the above SACS policy.

3. Responsibility

Responsibilities of Associate Provosts, Vice Presidents, Deans, and Directors:

Associate Provosts, Vice Presidents, Deans, and Directors will:

- Be generally aware of the joint curricular venture policy
- Inform the University's SACS Liaison at the earliest point possible of proposals that may be considered a joint curricular venture;
- Provide the SACS Liaison with any data and information necessary to comply with SACS policy when requested;
- Inform the UGA Office of International Education when a foreign institution is involved in the joint venture.

Responsibilities of the SACS Liaison:

The SACS Liaison will:

- Provide the Associate Provosts, Vice Presidents, Deans, and Directors with information about the SACS Joint Curricular Venture policy. This includes, but is not limited to, maintaining a section of the Office of Institutional Effectiveness website concerning joint curricular ventures and sending information about joint curricular ventures to the Associate Provosts, Vice Presidents, Deans, and Directors at least annually;
- Provide a list of examples of joint curricular ventures on the Office of Institutional Effectiveness website;
- Work with Associate Provosts, Vice Presidents, Deans, and Directors to determine whether an advance notice to SACS is required;
- Determine what action with respect to SACS is needed when a proposed agreement falls within the scope of the SACS policy;

- File the appropriate notice with SACS;
- Coordinate with SACS and the Provost, Vice Presidents, Deans, and Directors about any required follow-up action.

Responsibilities of the Office of International Education:

If the joint curricular venture involves a foreign institution, the UGA Office of International Education will consult with the UGA unit entering into the joint curricular venture to determine steps that the UGA unit must take to comply with UGA policies and procedures and the policies and procedures of the foreign institution.

4. **Procedure**

Notification of SACS Liaison of Proposed Agreements

If a proposed agreement falls within the scope of the SACS joint curricular venture policy, SACS must ordinarily be notified 6 months in advance of implementing the terms of the agreement. Upon becoming aware of a proposed agreement that may be within the scope of the SACS policy, Associate Provosts, Vice Presidents, Deans, and Directors of the unit proposing the agreement should notify the SACS Liaison. The Office of the Vice President for Instruction will provide the SACS Liaison with a copy of the University Curriculum Committee agenda prior to each meeting. The SACS Liaison will then determine if any of the University Curriculum Committee agenda items could be considered as joint curricular ventures within the scope of the SACS policy.

Upon becoming aware of a proposed agreement involving a foreign institution, Associate Provosts, Vice Presidents, Deans and Directors of the unit proposing the agreement should notify the UGA Office of International Education.

Late Notification of SACS Liaison

If it is discovered that an agreement that may fall within the scope of the SACS joint curricular venture policy has been made without notification of the SACS Liaison, the appropriate Associate Provost, Vice President, Dean, or Director has responsibility to notify the SACS Liaison immediately. It is then the responsibility of the SACS Liaison to notify SACS as provided in the SACS Policy.

To ensure that agreements that may fall within the scope of the SACS policy do not go unreported, it is recommended that Associate Provosts, Vice Presidents, Deans, and Directors review annual reports taking into consideration the SACS joint curricular venture policy.

5. **Point of Contact**

Every SACS member institution has an Accreditation Liaison whose charge is to ensure compliance with accreditation requirements. The current SACS Liaison for the University of Georgia is:

Robert G. Boehmer
 Associate Provost for Institutional Effectiveness and Extended Campus Educational Programs
 203 Administration Building
 706-542-2558
bboehmer@uga.edu