The University of Georgia

February 5, 2010

UNIVERSITY CURRICULUM COMMITTEE – 2009-2010

Mr. David E. Shipley, Chair
Agricultural and Environmental Sciences - Dr. Timothy L. Foutz
Arts and Sciences -   Dr. Roxanne Eberle (Arts)
                      Dr. Rodney Mauricio (Sciences)
Business - Dr. James S. Linck
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Family and Consumer Sciences - Dr. Jan M. Hathcote
Forestry and Natural Resources - Dr. Sarah F. Covert
Journalism and Mass Communication - Dr. Wendy A. Macias
Law – No representative
Pharmacy - Dr. Keith N. Herist
Public and International Affairs - Dr. Jerome S. Legge
Public Health – Dr. Phaedra S. Corso
Social Work - Dr. Patricia M. Reeves
Veterinary Medicine - Dr. K. Paige Carmichael
Graduate School - Dr. Malcolm R. Adams
Undergraduate Student Representative – Cameron Secord
Graduate Student Representative – Lauren King

Dear Colleagues:

The attached proposal to add additional questions to the Course Approval Process Automation (CAPA) system for "E" courses will be an agenda item for the February 12, 2010, Full University Curriculum Committee meeting.

Sincerely,

David E. Shipley, Chair
University Curriculum Committee

cc: Professor Jere W. Morehead
        Dr. Laura D. Jolly

Executive Committee, Benefits Committee, Committee on Facilities, Committee on Intercollegiate Athletics, Committee on Statutes, Bylaws, and Committees,
Committee on Student Affairs, Curriculum Committee, Educational Affairs Committee, Faculty Admissions Committee,
Faculty Affairs Committee, Faculty Grievance Committee, Faculty Post-Tenure Review Appeals Committee,
Faculty/ Staff Parking Appeals Committee, Strategic Planning Committee, University Libraries Committee, University Promotion and Tenure Appeals Committee
An Equal Opportunity/Affirmative Action Institution

Copy and paste the following information into the Non-traditional Format field on the course application in the CAPA system.

Please put an "x" next to the options that apply.

What is the delivery mode?

_____ Synchronous

_____ Asynchronous

_____ Both synchronous and asynchronous

      Percent synchronous_____

      Percent asynchronous_____

What is the course design?

_____ Self-paced, independent course

_____ Collaboration with other students required

What amount of face-to-face instruction will there be?

_____ One or more face-to-face meetings are required

_____ One or more face-to-face meetings are optional

_____ No face-to-face meetings

Indicate below which of these methods, and the frequency, will be used to maintain a relationship between the students and faculty. Examples of frequency could include daily, weekly, three times a week, etc.

Face-to-face_____

E-mail_____

Discussion boards_____

Wiki-blogs_____

Wimba/Skype/other similar technologies_____

Written feedback to students on assignments_____