Course Approval Routing in CAPA

DEPARTMENT

- Department Course Initiator
- Department Staff Review ↔ Department Committee Review Process
- Department Head Review
- Cross Listed Departments/Honors Review

COLLEGE/SCHOOL

- College/School Course Initiator (College/School with no departments)
- College/School Initial Staff Review
- College/School Curriculum Committee Review
- College/School Final Staff Review
- College/School Dean Review

GRADUATE SCHOOL

- Graduate School Initial Staff Review
- Graduate School Final Staff Review
- Graduate School Dean Review

VP FOR INSTRUCTION

- VP for Instruction Initial Staff Review
- University Curriculum Committee Subcommittees ↔
  - Biological Sciences
  - Humanities & Fine Arts
  - Other Professional Courses
  - Physical Sciences & Mathematics
  - Social Sciences
- VP for Instruction Staff Review
- University Curriculum Committee Executive Committee
- VP for Instruction Final Staff Review →
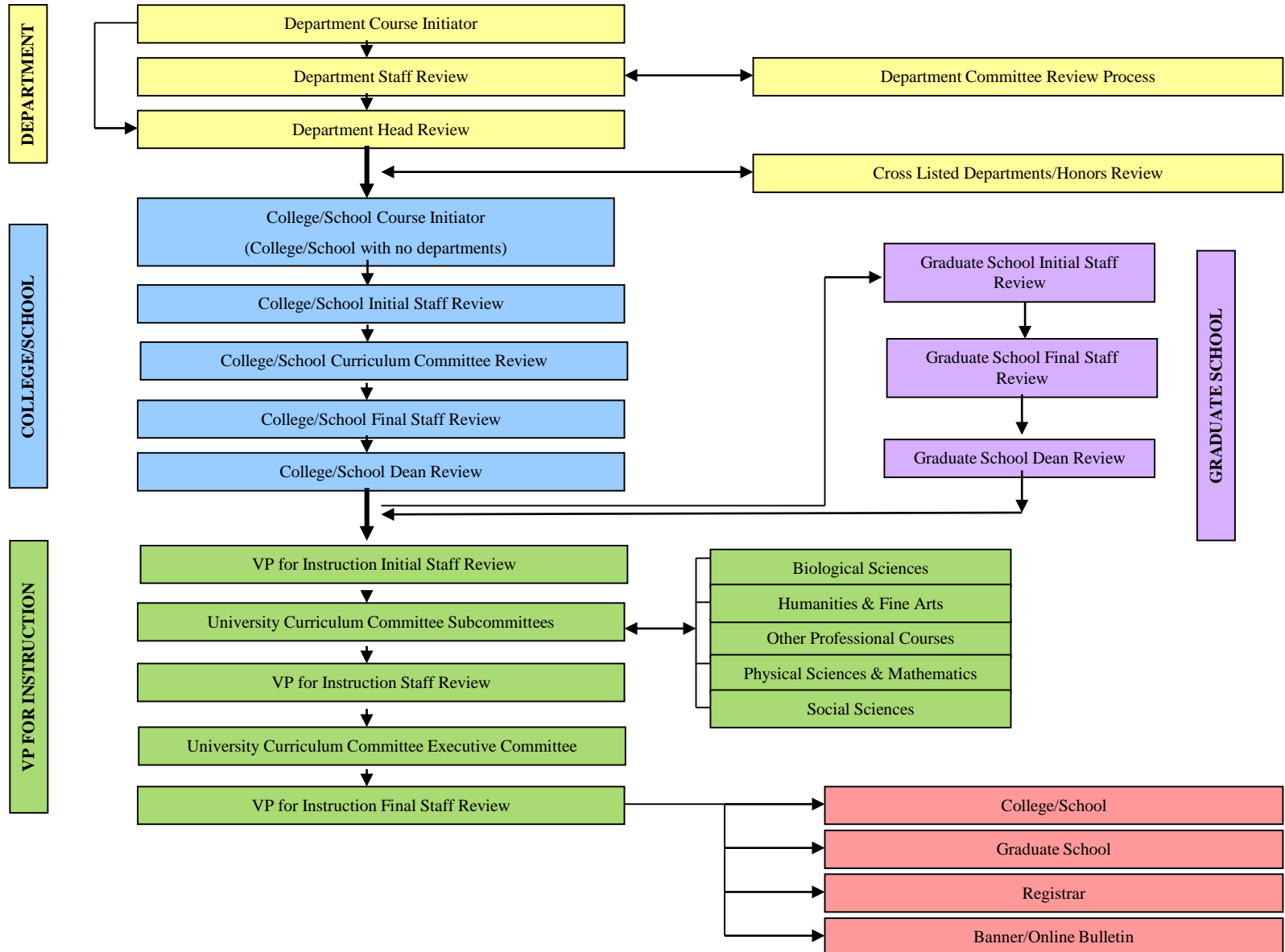 - College/School
  - Graduate School
  - Registrar
  - Banner/Online Bulletin

Courses may be electronically returned to previous levels in the approval process according to Curriculum policy.