

REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION

Current students should utilize the OASIS Student Records Menu, Change Address Information

An address restriction allows you to request that no directory information be released to a third party without prior written consent. Directory information consists of name, address, telephone number, e-mail address, date and place of birth, major field of study, dates of attendance, degrees and awards received, most recent previous educational institution attended, participation in officially recognized activities and sports, and weight and height of members of athletic teams. If you restrict your address, you will not be listed in the student telephone directory (this includes the printed telephone directory, the UCNS electronic telephone/e-mail directory, and the UGA Telephone Directory Assistance Service). In addition, none of the aforementioned information will be released to any third party, including prospective employers.

I, _____, do not wish to have "Directory Information" (as defined above) disclosed to
(Student Name - First, MI, Last - Please print)
any persons other than those having a legitimate need for the information, such as school officials.

Signature of Student: _____

Student ID Number: _____

Date: _____

Your request to prevent disclosure will be processed within one week of the date received, and it will remain in effect until such time the university receives your written consent to disclose "Directory Information" (as defined above).

Please send request to:

Registrar's Office
105 Holmes-Hunter Academic Building
Athens, Georgia 30602-6113