

NAME CHANGE FORM

STUDENT ID NUMBER	NAME NOW ON RECORD (LAST, FIRST, MI)	SCHOOL/COLLEGE	DATE (MM/DD/YYYY)

NEW LEGAL NAME (LAST, FIRST, MIDDLE, MAIDEN)	STUDENT'S SIGNATURE

NOTE: SINCE ACADEMIC RECORDS ARE PERMANENT IN NATURE AND OFTEN REFERRED TO LONG AFTER THE STUDENT HAS DEPARTED FROM THE UNIVERSITY, IT IS THE POLICY TO REQUIRE THAT ONLY LEGAL NAMES BE USED ON THE STUDENT'S RECORD. NICKNAMES, ASSUMED NAMES, ETC. WILL NOT BE USED.

CHECK REASON FOR CHANGE			
CORRECT SPELLING	MARRIED NAME	DIVORCE PROCEEDINGS	COURT ORDER (COPY ATTACHED)

REGISTRAR'S USE ONLY:	ST DATA BASE UPDATED _____	INITIALS _____	DATE _____
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