Registrar’s Advisory Council  
Friday Sept. 23, 2011  
120 Wilson Pharmacy North  
3:30-5:00 PM

1. Introduce the RAC, what the purpose of the Council is and what kind of participation we are expecting and what kind of participation are you, as councilmembers, expecting.
   a. Contacts- names, duties, email and phone for Registrar Office contacts
   c. This is a forum in which representatives from the RO can share policies and procedures that affect advisors
   d. This is a forum in which advisors can propose ideas and concerns so that the RO can consider your needs and initiatives
   e. Communication
      i. Advisor’s Listserv or a new listserv?
      ii. Email- regsupp@uga.edu
      iii. Information regarding meetings will be sent to the Advisor’s Listserv
      iv. Web page on the Registrar’s Office site- coming soon!

2. FERPA quiz and continuing IMS access

3. AVOW Transcript Processing- how it works and how students will be asked to provide transcript information for various programs within UGA
   a. For which processes do academic departments require official transcripts?
   b. Would departments be willing to use a DO instead of an official transcript for these processes?

4. December commencement tickets to be distributed at the Graduation Celebration
   a. Graduation Celebration Oct. 18-20
   b. Graduation Checks and updating graduation dates for students

5. Reinstatement Policy- the deadline and the upcoming policy for spring
   a. How can advisors/departments help facilitate this process?
   b. How does this affect ELC?

6. DegreeWorks
   a. Current Implementations & Status
   b. Upcoming Implementations & Status
      i. Process:
         1. How you are notified that you are part of an upcoming implementation?
         2. What are the first steps in prepping for implementation?
   c. DegreeWorks Resources
      i. Website: www.reg.uga.edu/DegreeWorks
      ii. DEGREEWK-L Listserv: To be on listserv, you must have access and vice versa.
   d. Trainings at T&D – once a quarter; recently had one on Sept. 15

7. Questions