UGA Request for Out-of-State Tuition Differential Waiver for University System Employees and Dependents

The University System of Georgia Board of Regents Policy 704.041 (c) states an institution may waive out-of-state tuition and assess in-state tuition for: **University System Employees and Dependents.** Full-time employees of the University System, their spouses, and their dependent children.

**Section One – Student Information**

Name _________________________________________________________________ ID# ___ ___ ___ --  ___ ___ ___ ___

last first middle initial

Georgia Permanent Address

street address city state zip

E-mail address ____________________________________________ Telephone # ( ___ ___ ___ )  ___ ___ ___ --  ___ ___ ___ ___

Please provide best email and telephone number for notification and contact purposes

**Section Two – Effective Beginning Semester (choose one)**

Note: **Waiver valid for one semester and may be renewed. Waivers will not be considered for previous terms.**

___Fall (August) ___Spring (January) ___Summer (choose session): ___May ___E ___Thru ___SS1 ___SS2

**Section Three – For Spouses and Dependent Children only**

I certify that I am a ___ Spouse ___ Dependent Child of the following University System of Georgia Employee:

Employee’s Name _______________________________________________________________________________________________

last first middle

Employee’s Institution_________________________________________

Employee’s E-mail Address ___________________________________ Telephone # ( ___ ___ ___ )  ___ ___ ___ --  ___ ___ ___ ___

**Section Four – Documentation Required (please attach to this form)**

Note: **UGA employment can be verified directly by our office; therefore no documentation of this is required.**

1. **For non-UGA Employment:** Letter from USG Employee’s HR Office (not the academic department or unit where employed) verifying full time employment for the semester for which this waiver will apply.
2. **For spouses and dependent children of UGA and non-UGA employees. Required only once:** Copy of birth certificate (or adoption papers) or marriage license showing relationship to employee
3. **For dependent children. Required initially and each subsequent Fall:** Copy of employee’s most recent federal income tax return showing student listed as a dependent.

**Section Five – Student’s Oath and Affirmation**

I, the undersigned, hereby swear or affirm to the authenticity of the information provided in this affidavit. I understand that any false or misleading information on this affidavit or provided to support this affidavit may result in denial of admission or expulsion from the University. I also authorize the University to review or examine any and all documents and records which may assist in clarifying my qualifications for a waiver of the out-of-state tuition differential.

Student’s Signature _____________________________________________________________ Date____________________________

Please return this completed form and required documentation to:
Residency and Tuition Classification Center / Office of the Registrar / The University of Georgia
Holmes/Hunter Academic Building / Athens, Georgia 30602-6113; Fax: (706) 583-8162

rev 23 May 2008