



## University of Georgia Petition for Classification as In-State for Tuition Purposes

### Who should file this petition?

U.S. citizens or U.S. Permanent Residents who have been classified as out-of-state for tuition purposes at UGA and who believe further information could alter that decision may file this petition. Petitions will not be considered for prior terms. See Section Seven for details on when and where to file this petition. *Note: Persons who have applied for, but not yet attained, U.S. Permanent Resident status may qualify for a waiver of the out-of-state tuition differential—contact the Office of the Registrar for further information.*

### Qualifying Categories for Consideration as In-state for Tuition Purposes

**Category A:** An *independent* student who has established and maintained legal domicile in the State of Georgia for a period of at least 12 consecutive months immediately preceding the first day of classes for the term. *It is presumed that no student shall have gained or acquired in-state classification while attending any postsecondary educational institution in this state without clear evidence of having established domicile in Georgia for purposes other than attending a postsecondary educational institution in this state.*

**Category B:** A *dependent* student whose parent or U.S. court-appointed guardian has maintained legal domicile in the State of Georgia for at least 12 consecutive months immediately prior to the first day of classes for the term and who is claimed as a dependent on the parent/guardian's most recent federal income tax return.

**Category C:** A *dependent* student who graduated from a Georgia high school and whose parent has maintained legal domicile in the State of Georgia for at least 12 consecutive months immediately prior to the first day of classes for the term.

### Section One – Student Information

Name \_\_\_\_\_  
last                      first                      middle                      \_\_\_\_\_  
UGA ID

Permanent Georgia Address \_\_\_\_\_  
street                      city                      state                      zip

Date of Birth \_\_\_\_\_ E-mail Address \_\_\_\_\_ Telephone (\_\_\_\_) \_\_\_\_\_  
mm dd yyyy                      your e-mail address and telephone number for contact and/or notification purposes

### Section Two – Student's Claim of In-State Status for Tuition Purposes

I am petitioning for in-state tuition status at UGA under Category: \_\_\_\_\_ beginning: \_\_\_\_\_  
(A, B, or C)                      (Semester and Year)

### Section Three – Enrollment Status

I am currently a/n (circle one):    **Undergraduate**    **Graduate**    **Law**    student at the University of Georgia, and my first term of enrollment at UGA was (circle one):    **Fall**    **Spring**    **Summer**    Semester    **200**\_\_\_\_\_.

OR

I will be a new (circle one):    **Undergraduate**    **Graduate**    student starting the semester for which I am petitioning.

### Section Four – For Persons Claiming In-State Status Under Category A

a) Please show all sources of financial support for the past twelve months (including tuition, fees, and books, if in school during this period). Percentages must sum to 100%.

Source	Percent	Source	Percent
Parents.....	_____	Employment.....	_____
Trust funds .....	_____	Spouse.....	_____
Student loans .....	_____	Other (specify) .....	_____
Other student financial aid.....	_____	<b>Total.....</b>	<b>100%</b>

b) If you listed a parent or spouse as a source of your financial support, please provide permanent address of same:

\_\_\_\_\_

c) If you listed employment as a source of your financial support, provide details as shown below and a letter or statement from your employer(s) indicating 1) dates of employment, 2) if part-time, hours per week. The statement should be on company letterhead and include contact information for the employer.

Dates	Location	Employer	Full/Part-time hrs/wk
(from - to)	(city and state)		/
(from - to)	(city and state)		/

d) Provide information on your absences from Georgia during the past 12 months (except for periods of 3 weeks or less):

Dates of Absence	Location during Absence	Reason for Absence
(from - to)	(city and state)	

e) Please provide, in order, the following information/documents along with this application:

- 1) A clear and complete statement covering facts and circumstances that, in your opinion, establish your legal domicile in Georgia, including but not limited to: a) your purpose in coming to Georgia; b) your reasons for remaining in Georgia or leaving Georgia upon completion of your studies.
  - 2) Complete documentation for all the financial support you listed in Section Four a) of this Petition.
  - 3) Copy of your Georgia income tax return for the most recent tax year (if employed).\*
  - 4) Copy of your federal income tax return for the most recent tax year (if employed).\*
  - 5) Copy of your W2 forms for the most recent tax year (if employed).\*
  - 6) Copy of a recent earnings statement (if employed).\*
  - 7) Copy of your warranty deed, apartment lease, or other proof of residency for the past twelve months.
  - 8) Copy of your Georgia driver's license.
  - 9) Copy of your Georgia vehicle registration.
  - 10) Voided check or other proof of having established a checking/savings account in Georgia.
  - 11) *If you are under age 24:* Copy of your parents' federal income tax return for the most recent tax year.
  - 12) *U.S. Permanent Residents (green card holders) only:* Copy of your U.S. Permanent Resident card (both sides).
- \*Note: if a spouse contributed to your financial support, please include spouse's information as well as yours.

**Section Five – For Persons Claiming In-State Status Under Category B**

Please provide, in order, the following documents:

- 1) Copy of parent's Georgia income tax return for the most recent tax year.
- 2) Copy of parent's federal income tax return for the most recent tax year.
- 3) Copy of parent's W2 forms for the most recent tax year.
- 4) Copy of parent's recent earnings statement.
- 5) Copy of parent's warranty deed, lease, or other proof of residency for the past twelve months.
- 6) Copy of parent's Georgia driver's license.
- 7) Copy of parent's Georgia vehicle registration.
- 8) Copy of your birth certificate or U.S. court-ordered guardianship papers.

**Section Six – For Persons Claiming In-State Status Under Category C**

Please provide, in order, the following documents:

- 1) Copy of parent's Georgia income tax return for the most recent tax year.
- 2) Copy of parent's federal income tax return for the most recent tax year.
- 3) Copy of parent's W2 forms for the most recent tax year.
- 4) Copy of parent's recent earnings statement.
- 5) Copy of parent's warranty deed, lease, or other proof of residency for the past twelve months.
- 6) Copy of parent's Georgia driver's license.
- 7) Copy of parent's Georgia vehicle registration.
- 8) Copy of your birth certificate or U.S. court-ordered guardianship papers.
- 9) Proof of graduation from a Georgia high school.

### Section Seven – Filing Deadlines and Locations

To ensure consideration of petitions prior to initial fee payment deadlines, they must be filed no later than:

**July 1** for Fall Semester      **November 1** for Spring Semester      **May 1** for Summer Semester

No petition will be accepted more than sixty (60) days after the term begins. Those whose petitions are received and are approved after the fee payment deadline will receive a refund of any out-of-state tuition differential paid. *Petitions will not be considered for prior semesters.*

Please submit this form and all documentation to one of the following offices, depending on your status as a student. The Office of Undergraduate Admissions does not accept faxed applications.

**Currently Enrolled Students**

Office of the Registrar  
University of Georgia  
Holmes/Hunter Academic Bldg  
Athens, GA 30602-6113  
Tel: (706) 542-9362  
Fax: (706) 583-8162

**New Undergraduate Students**

Office of Undergraduate Admissions  
University of Georgia  
Terrell Hall  
Athens, GA 30602-1633  
Tel: (706) 542-2112

**New Graduate Students**

Office of Graduate Admissions  
University of Georgia  
320 E. Clayton Street Suite 400  
Athens, GA 30602-4401  
Fax: (706) 425-3095

### Section Eight – Student's Oath and Affirmation

I, the undersigned, hereby swear or affirm to the authenticity of the information provided in this affidavit. I understand that any false or misleading information in this affidavit or provided in support of this affidavit may result in denial of admission or expulsion from the University of Georgia. I understand that it may also cause me to be billed for the out-of-state tuition. I hereby give permission for the University of Georgia to review or examine any and all documents and records, including any confidential loan forms and related data, which may assist in clarifying my classification for tuition purposes.

Signature of student making affidavit \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_

Notary Public \_\_\_\_\_ my commission expires \_\_\_\_\_

## Appendix A

### Classification of Students for Tuition Purposes

from the USG Board of Regents' Policy Manual Section 403.02 (effective August 1, 2007)

#### A. United States Citizens

- 1) a. An independent student who has established and maintained a domicile in the State of Georgia for a period of at least 12 consecutive months immediately preceding the first day of classes for the term shall be classified as "in-state" for tuition purposes. It is presumed that no student shall have gained or acquired in-state classification while attending any postsecondary educational institution in this state without clear evidence of having established domicile in Georgia for purposes other than attending a postsecondary educational institution in this state.  
  
b. A dependent student shall be classified as "in-state" for tuition purposes if either i) the dependent student's parent has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term and the student has graduated from a Georgia high school or ii) the dependent student's parent has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term and the parent claimed the student as a dependent on the parent's most recent federal income tax return.  
  
c. A dependent student shall be classified as "in-state" for tuition purposes if a U.S. court-appointed legal guardian has established and maintained domicile in the State of Georgia for at least 12 consecutive months immediately preceding the first day of classes for the term provided that appointment was not made to avoid payment of out-of-state tuition and the U.S. court-appointed legal guardian can provide clear evidence of having established and maintained domicile in the State of Georgia for a period of at least 12 consecutive months immediately preceding the first day of classes for the term.
- 2) a. If an independent student classified as "in-state" relocates temporarily but returns to the State of Georgia within 12 months, the student shall be entitled to retain in-state tuition classification.  
  
b. If the parent or U.S. court-appointed legal guardian of a dependent student currently classified as "in-state" for tuition purposes establishes domicile outside of Georgia after having established and maintained domicile in the State of Georgia, the student may retain in-state tuition classification as long as the student remains continuously enrolled in a public postsecondary educational institution in the state, regardless of the domicile of the parent or U.S. court-appointed legal guardian.

#### B. Noncitizens

Noncitizens initially shall not be classified as "in-state" for tuition purposes unless there is evidence to warrant consideration of in-state classification. Lawful permanent residents, refugees, asylees, or other eligible noncitizens as defined by federal Title IV regulations may be extended the same consideration as citizens of the United States in determining whether they qualify for in-state classification. International students who reside in the United States under nonimmigrant status conditioned at least in part upon intent not to abandon a foreign domicile are not eligible for in-state classification.

## Appendix B

### Objective Standards for Acquiring In-State Status

Ordinarily, a person from another state who comes to the University of Georgia does so for the primary or sole purpose of attending the University rather than to establish a domicile in Georgia. Thus, one who enrolls at UGA as a non-resident is presumed to remain a non-resident throughout his/her attendance unless and until he/she demonstrates by clear and convincing evidence that his/her previous domicile has been abandoned and that Georgia domicile has been established.

No person shall be eligible for classification as an in-state student at UGA unless he/she has been domiciled in and has resided in Georgia continuously for not less than 12 consecutive months immediately preceding the beginning of the term (except persons who can show that their parent or court-appointed guardian has met this requirement). However, there is a strong presumption that such persons shall continue to be classified as non-residents throughout the entire period of their enrollment. Normally, periods when enrolled in school will not count as periods of domicile for the purpose of the 12 month durational residency requirement. The following facts and circumstances, although not necessarily conclusive, have probative value to support a claim for in-state status after twelve months of continuous domicile in Georgia:

- Continuous presence in state when not enrolled as student.
- Payment of Georgia income and property taxes.
- Admission to a licensed profession in Georgia.
- Offer of permanent employment in Georgia.
- Ownership of home or real property in Georgia.
- Domicile in Georgia of relatives.

Other factors indicating intent to make Georgia one's domicile may be considered by the University. Normally, the following circumstances, in the absence of other supportive actions as described previously, do not constitute sufficient evidence of domicile to effect classification as an in-state student under the Board of Regents' policies:

- Obtaining a Georgia driver's license.
- Registering a vehicle in Georgia.
- Registering to vote in Georgia.
- Lease of living quarters in Georgia.
- Employment in a position normally filled by a student.
- Statement of intent to acquire a domicile in Georgia.